



CLOUDSTORE

CALL FOR PARTICIPATION INSTRUCTIONS TO PARTICIPANTS

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Government Technology Agency
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1. Introduction

- 1.1 Companies interested in having their Service Offerings listed on the CloudStore shall submit their applications using the prescribed CloudStore Application Form to GovTech.
- 1.2 The meaning and definition of terms in this document shall be the same as those found in the Glossary of Key Terms and Abbreviations in the CloudStore Terms and Conditions.

2. CloudStore Documents

- 2.1 The Participant shall familiarise himself with the CloudStore initiative, terms and conditions by referring to the following documents:
 - (a) CFP Announcements with prescribed CloudStore Application Form;
 - (b) This Instructions to Participants;
 - (c) CloudStore Terms and Conditions; and
 - (d) CloudStore Guidelines, (collectively the “CloudStore Documents”).
- 2.2 Participants shall be deemed to have read, understood and agreed to comply with all the provisions in the CloudStore Documents.

3. Eligibility

- 3.1 Participants are put on notice that business transactions with Government agencies and statutory boards shall be conducted by the electronic exchange of information using the Government E-Business (“GeBIZ”) System. Participants shall be required to complete the following before Qualification can be awarded:
 - (a) complete and submit the Government E-Business Registration Form; and
 - (b) sign the Trading Partner Agreement for Government Electronic Business CentreThese documents can be found and downloaded at GeBIZ website (www.gebiz.gov.sg).
- 3.2 Participants are required to possess a valid certificate from the EPPU before they can be issued with a Qualification. Information about EPPU registration can be found at <https://www.gebiz.gov.sg/cmaw/content/getstart.html>

4. Submission of CloudStore Application

- 4.1 Participants shall submit their CloudStore Application via email to **CloudStore@tech.gov.sg**.

5. Compliance with Instructions

- 5.1 Any CloudStore Application that does not comply with the instructions and provisions in the CloudStore Application Forms and CloudStore Documents shall be liable to be rejected.

6. CFP Open Date and CFP Close Date

- 6.1 The CFP Open Date and CFP Close Date is as stated in the CFP Announcement.

7. Qualification

- 7.1 Participants shall refer to CloudStore Guidelines to understand the qualification process for submitted CloudStore Applications.

8. GovTech's Clarifications

- 8.1 In the event that GovTech seeks clarification upon any aspect of a CloudStore Application, the Participant shall provide a full and comprehensive response within three (3) working days of notification by GovTech.

9. Demonstration of Claimed Capabilities

- 9.1 At the request of GovTech, the Participant shall, at his own expense, prepare and conduct, (locally) presentations to substantiate the capabilities of the Offering and the Participant's capabilities as described in his CloudStore Application.

10. No Obligations

- 10.1 Participants are advised that this CFP is merely an invitation to treat and is not intended to create or impose any legally binding obligation whatsoever on GovTech or the Government, whether express or implied and whether contractual or otherwise.
- 10.2 Participants shall refer to the CloudStore Guidelines to understand Government Agency and Statutory Board Procurement of Qualified Offerings.
- 10.3 Any Participant selected pursuant to this CFP for participation in CloudStore shall be required to abide by the terms and conditions, guidelines, requirements, and any other provisions specified in the CloudStore Documents.
- 10.4 GovTech, Government agencies and statutory boards may, but shall not be obliged to, purchase any or any minimum value of services from a Qualified Provider.

11. Expense of Participant

- 11.1 The Participant shall bear all costs and expenses associated with the preparation and submission of its response or application, and any subsequent clarification, discussion or presentation thereon. GovTech will, under no circumstances, be responsible for reimbursing any costs incurred by the Participant during the process, regardless of the conduct or outcome of the evaluation and selection process.

12. Omissions/Errors

- 12.1 The Participant shall ensure that a complete CloudStore Application is submitted in accordance with the provisions of the CloudStore Documents.
- 12.2 The Participant shall be solely responsible for all such omissions or errors. All submissions of applications, clarifications, discussions and presentations relating to this CFP are made entirely at the risk of the Participant.
- 12.3 It is the Participant's responsibility to ensure that the information in its CloudStore Application is clearly visible.

13. Corrigenda And Additional Comments

- 13.1 GovTech may amend any terms in, or issue supplementary terms and conditions to any CloudStore Document at any time between the relevant CFP Open Dates and CFP Close Dates. The updated versions will be made available on the GovTech website at <https://www.tech.gov.sg/programmes-partnerships/programmes-partnerships/initiatives/govtech-cloudstore>. GovTech will also notify Qualified Providers and Participants who have submitted CloudStore Applications about the amendments to any of the CloudStore Documents. Qualified Providers or Participants who have submitted CloudStore Applications may request to update or withdraw its Qualified Offering or CloudStore Application, as the case may be, in accordance with the provisions of the CloudStore Documents. A Qualified Provider / Participant shall be deemed to have agreed to comply with any amended version of the CloudStore Documents by continuing to participate in the CloudStore.

14. Enquiries

- 14.1 Should a Participant have any enquiries on any aspect of this CFP, he should write to the contact person as stated in the CFP.
- 14.2 No oral representation shall be:
- (a) accepted or construed as modifying or varying any of the provisions, terms or conditions in the CloudStore Documents; or
 - (b) binding on GovTech.

15. Confidentiality of Information

- 15.1 Please refer to clause 13 in the CloudStore Terms and Conditions.

16. GovTech's Right to Seek Recovery

- 16.1 Please refer to clause 21 in the CloudStore Terms and Conditions.

17. Disclaimer

- 17.1 This CFP and the CloudStore Documents may not contain all the information which Participants may require. The Participant shall make his own enquiries and seek such clarifications as he thinks necessary. GovTech shall not be liable to any Participant for any information in this CFP or the CloudStore Documents which is incomplete or inaccurate.
- 17.2 GovTech shall have the absolute discretion, at any time, to terminate this CFP or to change the nature, scope, procedures or timelines for the CFP. Under no circumstances shall GovTech incur any liability in respect of such termination or changes.
- 17.3 This CFP and the CloudStore Documents shall not be construed as a representation of fact or promise that GovTech, Government agencies or statutory boards will purchase any services from Qualified Providers.
- 17.4 GovTech shall have the absolute discretion to accept or reject any response or application, whether in whole or in part, without giving any reason whatsoever. The receipt by GovTech of any response or application pursuant to this CFP shall under no circumstances impose any form of obligation or amount to an acceptance of or an agreement to abide by any terms or conditions stated therein on the part of GovTech.
- 17.5 GovTech shall not owe any liability to any party for any loss or damage whatsoever (including loss of profit, savings, business contracts, or revenues, and all other forms of actual, direct, special, incidental, or consequential loss or damage) arising from or related to any response to this CFP, including but not limited to the submission of responses or applications.